Global Research Administrator Network and Development (GRAND) Forum

Twila Fisher Reighley, Asst. Vice President for Research and Graduate Studies
Sponsored Programs Administration
May 9, 2017
GRAND Forum Agenda

• Welcome and Introduction
• Faculty Presentation
• MSU Global Travel Registry
• Export Controls and Trade Sanctions
• Human Research Protection Program
• Networking (and light refreshments)
International Sponsored Awards Workgroup (ISAW) Charge

- Identify bottlenecks
- Identify administrative and budgetary tools needed
- Identify potential process improvements
- Review and document current MSU processes
- Facilities information exchange

Central and campus

Faculty and administrators
### ISAW Phase 1 Fiscal Year 2015-16

<table>
<thead>
<tr>
<th>In-person information gathering sessions</th>
<th>SPA/OSP/CGA Administrators with USAID funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Consulted Research Deans on process</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In-person discussions, analysis, and development</th>
<th>ISAW</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SPA/OSP/CGA subgroup of ISAW</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Designed, implemented, and analyzed interviews and survey</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrators that work with international activity</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Improve</th>
<th>Processes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resources</td>
<td></td>
</tr>
<tr>
<td>Info exchange</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Goal reached: obtained recommendations and outcomes by June 30, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Communicated with and shared report, resources and tools with impacted groups</td>
</tr>
<tr>
<td></td>
<td>Phase 2 for FY 2016-17 to complete recommendations</td>
</tr>
</tbody>
</table>
Outcomes Phase 1

# ISAW Phase 2

## Representing Colleges & Departments:
- Leigh Baker
- DeAndra Beck
- Karin Dillon*
- Cynthia Donovan
- Scott Frump**
- Linda Gallagher
- Bill Humphrey
- Mitchell Meyle*, **
- Kathleen Mills
- Robert Montgomery
- Lynn Paine
- Jon Wakeman
- Mary Anne Walker*
- Mary Weinzweig

## Representing SPA, OSP, CGA:
- Diane Cox*
- Pat Hampton*
- Julia Miszkiewicz*
- Evonne Pedawi*
- Twila Reighley*
- Ashley Russell*, **
- Kristine Smith*
- Katie Winkler*

*denotes subgroup  
**Added in Phase 2

## Representing Other Central Units:
- Nathan Stuart
Global Research Administrator Network and Development (GRAND) Forum

First Forum December 2016:
- 56 attendees
- Topics: a) ISAW, b) Traveler’s DB, c) Payroll, d) International Webpage/Fly America Too and e) Panel for Q&A
- Positive survey feedback
- Handouts on Web
Informational videos to assist MSU project personnel and subawardees

- 9 short videos (1-3 minutes) in development:
  - Basic info
  - Roles and communication
  - 5 videos related to budgeting
  - 2 videos on other documents needed
- 4 videos released; announced in SPA News:
  - Introduction
  - Communication and Roles
  - Budgeting-Personnel
  - Budgeting-Consultants
- Available in Kaltura for subawardees to access without two-factor authentication.
- Hope to have two more videos published by June 2017 with the remainder released in Fall 2017.
- Contact Katie Winkler with feedback, ashbau10@osp.msu.edu.
Outcomes Phase 2

- **Subaward Processing**
  - The average total processing time to complete international subawards is about 32 calendar days with an average of 9 days in OSP.
  - OSP is working on subaward agreement templates to standardize and streamline operations. Target June 30, 2017.

- **How to Pay for International Activities** – supported Controllers Office to create chart to show methods of payment available at MSU for international activities: "Payroll, Purchasing, Services and Travel."

- **Budgeting for Project Manager** guidance on web

- **Subrecipient Expenditure Invoice Templates** - go to our “Forms and Templates” page for the standard and detailed invoice templates.

- Added icon to [webpage](#) to download web resources and videos to thumb drive to provide to subawardees.
Items to Consider:

• Request meetings as needed for:
  • New principal investigators/departmental administrators or new projects
  • Subrecipients at the beginning of the project to communicate subaward expectations and restrictions.

• OSP and CGA are happy to assist.
• Faculty Presentation
  Dr. Mywish Maredia, Professor, Agricultural Food and Resource Economics, CANR

• MSU Global Travel Registry
  - Dr. DeAndra Beck, Associate Dean for Research, International Studies and Programs

• Export Controls and Trade Sanctions
  Jamie Haberichter, Specialist
  Rhett Butler, Export Control & Trade Sanctions Analyst

• Human Research Protection Program
  Kristen Burt, Director
Please complete the Survey and then join us for networking

Thanks for participating in today’s session!